

COVID-19 Preparedness Plan

PHASE THREE: Regathering Overview

This plan for Phase Three was developed in compliance with the recommendations of three documents:

- CDC's Interim Guidance for Communities of Faith

<https://www.cdc.gov/coronavirus/2019-ncov/community/faith-based.html>

- HHS Partnership Center Recommended Preventative Practices for Faith-based and Community Leaders

<https://www.hhs.gov/sites/default/files/3-17-20-faith-and-community-based-covid-19-faq.pdf>

- Minnesota Employer Preparedness Plan Requirements Checklist: Places of Worship

https://mn.gov/deed/assets/worship-guidance-ACC_tcm1045-433301.pdf

Specific Measures taken to Regather in Phase Three

- Promote healthy hygiene practices
- Promote social distancing
- Promote and provide cloth face mask
- Post visible signs and messages
- Intensify cleaning, disinfection, and ventilation
- Minimize community sharing of worship materials and other items
- No nursery/childcare will be provided
- No coffee bar or fellowship tables will be provided
- Collection of offering will be by drop in box
- Document worship attendee should tracking be needed
- Train all paid and volunteer staff on these procedures
- Monitoring for signs and symptoms
- Develop a plan for when a staff member/ volunteer/ attendee becomes sick

Specific Communications taken of Phase Three Regathering Plan

Our safety protocols will be publicized so that current and potential members or visitors are aware of expectations in these following ways:

- Regathering Announcement Letter will be mailed 10-14 days before entering Phase Three
- "How to love your neighbor" graphic will be mailed 3-5 days before Regather Sunday.

These items will be available from postal mailing, on the church website and social media.

This document will be posted to the church website and on the Main Entrance bulletin board. Individual print outs are available by contacting the office.

Sanitation Plan:

- Our facility is thoroughly cleaned in preparation for Sunday morning worship.
- In Phase Three, there is limited building access.
- Touchless entry is offered for the building and Sanctuary.
- Hand sanitizer and signage encouraging healthy hygiene practices are placed throughout the building.
- Before, during and after service, all hard surfaces in high touch areas are sanitized.
- Fabric seats are sanitized with a quick drying disinfectant after each service.
- The downstairs restrooms are limited to one person per bathroom at a time.
- The restrooms are staff cleaned at 9:30, 10:30, and 11:30 on Sunday mornings.

Staff & Volunteer Screening:

- Prior to serving each week, individual staff members & volunteers will review the [MDH self-screening checklist](#) and document their responses at <https://forms.gle/kjvdtsDw7msyGw317>
- Unless on stage, all staff members & volunteers are required to wear facemasks and practice social distancing.

Attendee Screening and Safety:

- Attendees are asked to self-screen before coming to the church.
- Attendees will enter through either the Main Parking Lot Entrance or the 17th Street Entrance.
- At either of these two entrances a station where the following items will be provided:
 - Hand sanitizer
 - Tissues
 - Face mask (if they do not have one)
- Attendees will enter the narthex and wait (socially distanced) to be seated by usher
- Usher will direct attendees to their seat, making sure there are at least 6 feet between families
- There will be no food or beverage services (including coffee station) or congregating for fellowship.
- Attendees will be photographically documented in preparation of the need for contact tracing. (See Contact Tracing and Notification Plan section).
- Attendees will remain in their seats until dismissal. Restrooms are only for emergencies.
- At the close of service, each row will be dismissed one at a time as directed by ushers.
- Attendees will walk directly to their vehicles, with no congregating in the lobby or on the front entrance steps.
- Dismissal order will be from closest back row to the front

Contact Tracing and Notification Plan:

- Attendees will be photographically documented in preparation of the need for contact tracing, this documentation temporarily stored and will be destroyed after 60 days from the attendance date.
- If a church attendee receives a COVID-19 diagnosis, the plan for notifying the congregation of potential exposure to coronavirus will be consulted.
- If the person did not attend any church services or events during the time in which he or she was contagious, there is no reason to notify the church. (Contagious period will be determined by a medical professional.)
- If the person attended a church service or event during the time period in which her or she was contagious, those who attended that event will be notified directly. If the attendee does not respond to the initial point of contact, at least three attempts to contact an attendee will be made.
- Anyone who was in contact with the infected person will be asked to self-quarantine for 14 days, and not attend church services or events.
- The church will take additional sanitation precautions to disinfect the facility in response to this person's infection.
- Depending on the severity and impact on the church, in-person services may be temporarily suspended for a period of up to 14 days after the event.
- In the event the church needs to be interviewed by media, or make a press release, our Church Communications Spokesperson is Alan Johnson, Church Chairperson.